Extended Essay
Student Undertaking Contract

Student's name: ___________________ Extended Essay subject: ___________________ OR

WSEE theme: ___________________ AND WSEE subjects: ___________________

A. I hereby recognize that as a student undertaking an Extended Essay as part of my IB Diploma or Diploma courses it is my responsibility to:
   - read the latest version of the general guidelines for the Extended Essay
   - read the subject-specific guidelines for my chosen Extended Essay subject
   - adhere to any deadlines and meeting requests specified by the EE Coordinator and my supervisor
   - adhere to all policies relating to academic honesty, especially with regards to the referencing of all source material used in my Extended Essay, and agree that any breaches with regards to academic honesty are my responsibility
   - adhere to the IB's ethical guidelines at all times

B. I hereby also acknowledge that my supervisor's responsibility is to:
   - provide encouragement and advice specific to the subject/topic chosen
   - provide general guidance with regards to appropriate research skills
   - validate the originality of my work
   - provide me with one piece of formal feedback (on the first complete draft)
   - complete the supervisory report/sign my Reflections on Planning and Progress form [RPPF]

C. I hereby also acknowledge that my supervisor's responsibility is not to:
   - tell me what to write or to provide me with a research question
   - provide me with the research or source material
   - edit my work [including annotating writing and/or checking my research findings]
   - spend more than five hours [cumulative] supervising my EE

D. I understand that my supervisor, although striving to support me in the best possible way, cannot guarantee a specific grade.

E. I recognize and agree that no grade will be awarded for the Extended Essay if I am found in breach of the rules governing academic honesty.

F. Finally, I understand that in order to be eligible for an International Baccalaureate Programme Diploma, or an International Baccalaureate Certificate for completion of the Extended Essay, the last day for turning in the first draft to Susan Trower is October 19, 2020. Essays turned in after that date will not be accepted.

Student signature: ___________________ Parent signature: ___________________

Date: ___________________ Date: ___________________