**EE Timeline - June to December, 2019**  
**Class of 2020**

**June 3, 2019**  
**DUE: 5 pages of writing due to Supervisor and Susan Trower**  
- Document submitted to Turnitin by 3:30 PM on 6/03/2019  
- **Iceland TREK students:** 3:00 PM on 6/11/2019  
- Worth 100 points toward Spring Semester EE grade  
- Late paper - 0 points  
- Options:  
  - 5 pages of 'Body' of paper, based on the essay outline presented to EE Supervisors and the Classes of 2020 and 2021 in April, **OR**  
  - 5 pages of writing total, comprised of paragraphs analyzing the information from at least 5 of the primary and/or secondary sources to be used for the paper. For this approach, Eric Bright's worksheets for analysis of historical primary and secondary sources can be used to help with deciding how to structure the writing.

**June 10-12, 2019**  
**Meet with supervisor to discuss:**  
- Quality of preliminary writing submitted on June 3  
- EE assessment criteria (Students would benefit from reading Chapter 7. Assessment [maximizing marks], in *Oxford Extended Essay Course Companion*, before this meeting)  
- Summer plans for completing writing on EE  
- **Iceland TREK students:** schedule for June 13, 14, or 17, or at convenience of Supervisor. Email Susan Trower with the day/time of that meeting once you have scheduled it.

**June - Aug, 2019**  
**Students work on first draft of their Extended Essays**  
**Summer Break**

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**Aug 26, 2019**  
**DUE: First 10 pages due to Susan Trower and Supervisor:**  
- Document emailed to Susan Trower and Supervisor by 8:30 AM on 8/26/2019  
- **One printed copy of document turned in to Susan Trower by 8:30 AM on 8/26/2019. These will be used for a peer editing activity that day.**  
- Worth 100 points towards Fall Semester EE grade  
- Late paper = 0 points

**Sept 9-13, 2019**  
**SECOND REFLECTION SESSION WITH SUPERVISOR**  
- Meeting with Supervisor regarding quality of writing  
- In preparation for the interim reflection session, students should have:  
  - Attempted to refine a focused and appropriate research question  
  - Significantly deepened their research and recorded pertinent evidence, information or data in the Researcher’s reflection space  
  - Reviewed and consolidated the methodologies they are using
Formulated arguments based on the evidence that they have collected
- Added to the working bibliography for their research.

Sept 16, 2019  **DUE: Interim reflection (150-175 words) due to Susan Trower**
- Reflection emailed to Susan Trower by 3:30 PM on 9/16/2019
- Worth 50 points towards Fall Semester EE grade
- Late reflection = 0 points

Oct 21, 2019  **DUE: Complete draft due to Susan Trower and Supervisor by 3:30 PM**
- Two (2) printed copies and a digital copy emailed to Susan Trower and Supervisor by 3:30 PM on 10/21/2019
- Draft must conform to IB Formal Presentation Requirements as provided to Candidate
- Required components: Title Page, Table of Contents, Introduction, Body of Paper, Conclusion, Works Cited
- Required format: Arial font, 12 point font size, double-spaced text, numbered pages, indented paragraphs, appropriate margins (1” on all sides is acceptable)
- Acceptable file type: DOC, DOCX or PDF.
- Worth 100 points towards Fall Semester EE grade
- Late paper = 0 points

Oct 28-Nov 1, 2019  **Mandatory draft (revision) conference with Supervisor**
- Scheduled by student in advance at discretion of Supervisor

Dec 2, 2019  **FINAL COPY DUE to Susan Trower and Supervisor by 3:30 PM**
- Digital copy emailed to Susan Trower and Supervisor by 3:30 PM on 12/02/2019
- Final copy must conform to IB Formal Presentation Requirements as provided to Candidate (see note above)
- Worth 100 points towards Fall Semester EE grade
- Late paper = 0 points

Dec 2-6, 2019  **FINAL REFLECTION SESSION WITH SUPERVISOR (VIVA VOCE)**
- Final session with Supervisor, scheduled by student in advance at discretion of Supervisor
- Students should bring the following to this session:
  - Extracts from their RRS that illustrate how they have grown as learners through the process of reflection
  - A willingness to share their personal experience and to discuss the skills and development of conceptual understandings that they have acquired through the completion of the extended essay.

Dec 9, 2019  **DUE: Final reflection 150-175 words) due to Susan Trower**
- Reflection must be emailed to Susan Trower by 3:30 PM on 12/9/2019
  - Worth 50 points towards Fall Semester EE grade
  - Late reflection = 0 points